

Aylesford Parish Council

Finance Advisory Sub Committee

Minutes of the Meeting held on 21st June 2022

At the Capel Morris Centre, Aylesford

Present: Councillor Balcombe (Chairman) and Councillors, Ms Dorrington, Mrs Eves, Fuller, Mrs Gadd, Gledhill, Ludlow, Ms Oyewusi, Rillie, Smith, Sharp, Sullivan Walker, Williams and Winnett.

In Attendance: Melanie Randall (Clerk)

Apologies: Councillor Hammond.

1. Apologies for Absence

Apologies of Absence from Councillor Hammond were received, and the reason for absence agreed.

2. Declarations of Interest

There were no declarations of interest additional to those contained in the Register of Members Interests.

3. Minutes of the last meeting held on 26 April 2022

It was **Agreed** that the Minutes of the meeting held on 26 April 2022 be approved as a correct record and signed.

4. Donation Requests – Grants

There were no requests received

5. S:137 Donation Requests

5.1 Victim Support – request for a financial donation

It was **Agreed** to make a S:137 donation of £200.00

6. Internal Audit Report – Year End 31st March 2022

The Clerk informed members that there were some outstanding issues picked up previously that she had inherited from the previous Clerk which had now been either resolved or partially resolved. The Internal Auditor reported that one new issue had been identified, which is the lack of tenancy agreement for allotment holders. The clerk informed the committee that at the time of the audit visit the tenancy agreement had been prepared, however she had not yet sent it due to wanting to send them with the invoices in early July.

The Clerk informed members that no other issues had been identified.

The Chairman and those present thanked the Clerk for her hard work and dedication in resolving the long-standing issues and for ensuring a successful and positive audit visit.

7. Any Other Correspondence

There was no Any Other Correspondence.

9. Duration of Meeting

8.39pm to 8.45pm.