

AYLESFORD PARISH COUNCIL  
**POLICY & RESOURCES COMMITTEE**

**TUESDAY 1 NOVEMBER 2016**

**MINUTES**

**Present:** Cllrs Balcombe, (Chairman), Ms Dorrington, Elvy, Mrs Gadd, Gledhill, Mrs Phibbs, Rillie, Shelley, Smith, Winnett, Wright

**In attendance:** Mr Harris, Clerk Mrs Collier, Deputy Clerk

**Apologies:** Cllrs Base, Mrs Brooks, Hammond, Homewood, Jones, Walker

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**1. Declarations of Interest**

Mr Harris, Clerk and Mrs Collier, Deputy Clerk, declared an interest in item 10. Staffing Committee. It was **agreed** they would not be required to leave the meeting but would take no part in the discussion and decisions.

**2. Apologies** – Noted and reasons given accepted.

Cllrs Base, Hammond, Walker – TMBC meeting.

Cllr Mrs Brooks – Care of elderly relative

Cllr Homewood – KCC meeting

Cllr Jones – Personal engagement

**3. Finance Advisory Sub Committee**

3.1 Minutes of meeting held on 25 October 2016 – Attached at **Appendix A**. Proposed as an accurate record and actions agreed by Cllr Shelley, seconded Cllr Mrs Gadd. **AGREED**

3.2 Matters Arising

Item 9. Financial Risk Assessment – Ratified by this Committee and passed to Full Council for agreement.

**4. Accounts for Payment**

Payment list attached at **Appendix B**. 39 payments totalling £13,791.29 were checked and proposed for payment by Cllr Gledhill, seconded Cllr Elvy. **AGREED**

5. **Law and Order** - No report to this meeting.
6. **Rugby Club/Netball League** – No report to this meeting.
7. **Flood Defences** – No report to this meeting.
8. **Council Vacancies** - 3 in Aylesford South Ward.
9. **Forstal Recreation Ground Entrance/The Bush Wall**

Clerk reported to the Committee that whilst it has been established that the Council has no legal obligation to repair the wall, as some damage has been caused by ivy growing through from the Council's side an offer to repair would be seen as a 'good neighbourly gesture'. Quoted cost £2250. Clerk confirmed the Council would have no further maintenance or responsibility for the wall following this repair. It was proposed by Cllr Balcombe, seconded Cllr Mrs Gadd, that this quotation be accepted and work authorised.

**AGREED**

#### **10. Staffing Committee**

10.1 - Minutes of the Staffing Committee held on 25 October 2016 distributed to all Members and attached at **Appendix C** to the bound copy of these minutes. It was proposed by Cllr Mrs Gadd, seconded Cllr Winnett, that all recommendations be agreed.

**AGREED**

10.2 – There were no Matters Arising.

#### **11. KALC – AGM – 19 November 2016**

Invitation to attend was reported to Members. Any Member interested in attending was asked to contact the office for full details and voting papers.

#### **12. Tunbury Primary School**

Consultation on proposed changes to the admission arrangements of Tunbury Primary School.

The Clerk summarised the proposed changes to take effect in September 2017. Members noted the details but had no comments.

#### **13. Any Other Business/Correspondence**

13.1 – Invitation to Leybourne Grange Riding for the Disabled Christmas event – 9 December. Cllr Balcombe will attend if diary allows.

13.2 – Cllr Balcombe will attend RBLI Service of Remembrance on 13 November. Cllr Gledhill will attend service at the Eccles Memorial Clock. Two wreaths will be purchased from the Chairman's allowance.

There being no further business, meeting closed at 8.25pm.

