

# Aylesford Parish Council

## Policy and Resources Committee

### Minutes of the Meeting held on 4 June 2019

**Present:** Councillor Balcombe (Chairman) and Councillors Base, Ms Dorrington, Mrs Gadd, Gledhill, Ms Oyewusi, Rillie, Shelley, Smith, Sullivan, Walker and Williams.

**In Attendance:** Neil Harris (Clerk) and Melanie Randall (Assistant Clerk and Finance Officer)

**Apologies:** Councillors Ludlow and Wright.

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#### 1. Apologies for Absence

Apologies of Absence from Councillors Ludlow (work commitment), and Wright (work commitment) were received, and the reasons for absence agreed.

#### 2. Declaration of Interests

There were no declarations of interest additional to those contained in the Register of Members Interests.

#### 3. Minutes of the Meeting held on 7 May 2019

It was **Agreed** that the Minutes of the meeting held on 23 April 2019 be approved as a correct record and signed.

#### 4. Accounts for Payment

The Council considered the Payment Schedule attached to the Agenda and Councillor Shelley proposed and Councillor Mrs Gadd seconded and it was **Agreed** that 25 payments totalling £16193.73 be made.

#### 5. Finance Advisory Sub Committee

The Committee received the minutes of the Finance Advisory Sub Committee held on 28 May 2019.

It was **Agreed**

- (1) To note the minutes of the meeting held on 28 May 2019
- (2) To give delegated authority to the Clerk, in consultation with the Chairman of the Council, to set up a new Current account and Savings account in addition to those already held.

#### 6. **Financial Matters**

There were no financial matters reported to the meeting.

#### 7. **Scout Hut Lease**

The Clerk reported that he was still awaiting comments from the Scout Group on the lease. They were seeking comments from the Scout Association.

#### 8. **Law and Order**

There were no law and order issues reported to the meeting.

#### 9. **Flood Defences**

The Clerk reported that the Community Flood Plan Exercise will be held on Thursday 27 June at 11.00am lasting approximately 2 hours.

#### 10. **Council Vacancies**

It was **Noted** that the current vacancies on the Council were as follows: -

Aylesford South - 1, Eccles - 1, Walderslade – 1.

#### 11. **KALC**

There were no KALC issues reported to the meeting.

#### 12. **TMBC Parish Partnership Panel**

It was **Noted** that next meeting of the Panel was on 13 June and that Councillor Shelley would be attending.

#### 13. **Parish Council Website/Social Media**

The Clerk reported that discussions had commenced with BCTec regarding the new website.

#### **14. Appointment to Joint Standards Committee**

It was **Agreed** that Councillor Sullivan be appointed as the Council's representative on the Joint Standards Committee for the municipal year 2019/20.

#### **15. Duration of Meeting**

7.57pm to 8.10pm