

AYLESFORD PARISH COUNCIL  
**POLICY & RESOURCES COMMITTEE**

**TUESDAY 5 SEPTEMBER 2017**  
**Commenced 7.55pm**

**MINUTES**

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**Present:** Cllrs Balcombe (Chairman), Ms Dorrington, Mrs Gadd, Ludlow, Rillie, Shelley, Smith, Walker, Winnett, Wright

**In attendance:** Mr Harris (Clerk) Mrs Collier (Deputy Clerk)

**Apologies:** Cllrs Base, Elvy

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**1. Declarations of Interest** – There were no declarations of interest additional to those contained in the Register of Members' Interests.

**2. Apologies**

Cllrs Base (meeting in London); Elvy (family commitment). Apologies were noted and reasons accepted.

**3. Accounts for Payment** – Attached at **Appendix A**

49 payments (including late payments) totalling £110199.11 were checked and proposed for payment by Cllr Shelley, seconded Cllr Mrs Gadd and **AGREED**.

**4. Finance Advisory Sub Committee**

Minutes of meeting held on 22 August 2017 – Attached at **Appendix B**.

Proposed as a true record on the meeting by Cllr Shelley, seconded Cllr Gledhill, and all recommendations **AGREED**.

Matters arising

Page 2, 9.2 – **Parish Office Telephone System/Internet**. BT Cloud Voice system has been ordered. Expected by mid October.

**5. Law and Order** - No report to this meeting.

**6. Rugby Club/Netball League** - No report to this meeting.

## **7. Flood Defences**

The Parish Council has advertised for more volunteer Flood Wardens. There is a training course taking place in locally in October. Details available in the Parish Office.

**8. Council Vacancies** - 3 Aylesford South.

**9. Parish Office** – See Item 4. FASC Matters Arising above.

**10. KALC/TMBC Meeting** - No report to this meeting.

## **11. TMBC Parish Partnership Panel**

Parish Charter – Draft Parish Charter circulated for discussion – Attached at **Appendix C**. To be discussed at the TMBC PPP meeting on 7 September. Cllr Shelley to attend. Members had no comments to raise at the present time.

## **12. Any Other Business/Correspondence**

12.1 – **Podkin Meadow** – Enquiry received regarding holding a small charity music festival on Podkin Meadow. Local Members have commented they do not feel this is an appropriate venue in view of access and the long term management project in place. Other Members concurred with this view and the Clerk was asked to refuse the application. Members suggested there may be a more suitable venue within the Medway Authority (Hook Meadow, Walderslade) and the Clerk will suggest to the applicant he contacts Medway.

12.2 – **Parish Council/AVCC Car Park** – The Clerk informed members that he has received an enquiry regarding establishing an access to the rear of properties in Rochester Road from the car park. He has met with the applicant and discussed alternatives. There is no formal application at the present time but the Clerk wished Members to be aware of the possibility.

There being no further business, meeting closed at 8.10pm.