

Aylesford Parish Council

Policy & Resources Committee

Minutes of the Meeting held via in the Capel Morris Centre on Tuesday 3 August 2021

Present: Councillor Shelley (Chairman) and Councillors Balcombe, Ms Dorrington, Fuller, Mrs Gadd, Gledhill, Rillie, Smith, Sullivan, Walker and Wright.

In Attendance: Melanie Randall (Acting Clerk)

Apologies: Councillors Ludlow, Ms Oyewusi, Mrs Papagno, Williams and Winnett.

1. Apologies for Absence

Apologies of Absence from Councillors Ludlow (personal), Ms Oyewusi (unwell), Mrs Papagno (personal), Williams (work) and Winnett (unwell) were received, and the reason for absence agreed.

2. Declarations of Interest

There were no declarations of interest additional to those contained in the Register of Members Interests.

3. Minutes of the last meeting held on 6 July 2021

It was **Agreed** that the Minutes of the meeting held on 6 July 2021 be approved as a correct record and signed.

4. Accounts for Payment

The Council considered the Payment Schedule attached to the Agenda and Councillor Balcombe proposed and Councillor Ms Dorrington Seconded and it was **Agreed** that 22 payments totalling £12,100.44 be made.

5. Law and Order

5.1 CCTV in High Street

The Acting Clerk informed the Council that she had contacted Inspector Elizabeth Jones to enquire about the quality of images that would be submissible in court. The Inspector said as long as you can clearly identify someone and they are not blurry or grainy then that would be acceptable. Acting Clerk will now speak to the CCTV company to discuss this further and report back to the committee. **Ongoing**

5.2 Police Report

No report received since the last meeting

6. KALC

The notes from the meeting on 22 July 2021 were attached to the agenda.

Noted

7. TMBC/Parish Partnership Panel Meeting

There had been no meeting of the TMBC/Parish Partnership Panel since the last meeting of this Committee.

8. Council Vacancies

It was Noted that the current Vacancies are
1 – Walderslade

9. Public Convenience Review

The Acting Clerk reported that despite TMBC having met with their contractor on site approx. 3 weeks' ago she has not received any further updates. She did follow this up via email on 29 July but no response has been received. **Ongoing**

10. The Governments Welcome Back Fund

The Acting Clerk reported that she has now received the Service Level Agreement from TMBC, she has read through it and would like clarification on a couple of points. Once these are received from TMBC and the Acting Clerk is satisfied she will proceed and sign the agreement at which time the Council can start the projects it obtained the funding for. **Ongoing**

11. S106 monies from the Pea Field site for the enhancement of Leybourne Lakes

There being no further updates, it was **Agreed** to remove this item from the agenda. Should other correspondence be received then the Acting Clerk will bring it back to the Council. **Closed**

12. KCC – Covid Recovery Grant

The Acting Clerk reported that she had made various enquiries and had subsequently received an email from Councillor Kennedy stating that he had taken further advice and came to the conclusion that it would be almost impossible for him to hold his planned small business/sole trader event in the autumn. He thanked the Parish for their enthusiasm and support but will now seek alternative ways to support the community with the grant. **Closed**

13. Eccles ‘Wish List’ to be sent to TMBC in preparation for the proposed Bushy Wood Development

After a short discussion it was Agreed that Councillor Gledhill discuss this further with Councillor Ludlow. **Closed**

14. RBLI Base Camp

The Acting Clerk reported that she had not received the weekly update from the Director of Living despite asking for an update on 29 July 2021 regarding the reopening of the Base Camp. **Ongoing**

15. Adoption of Aylesford Station

The Acting Clerk informed the Council of the process of making the application to adopt Aylesford Station. After a short discussion it was **Agreed** that the Chairman of the Council proceed with completing the relevant forms as he has made contact with the potential volunteers. The Chairman will report back in due course on progress made with the application. **Ongoing**

16. Banking Arrangements

The Acting Clerk explained that it is currently only herself and the Chairman who can authorise payments to be made on the bank and asked members to consider adding another two Councillors as signatories to the bank and in particular to give them online access. The reason for the request is if one of the two are unavailable for any reason there are two others who can complete the banking authorisation process. Councillor’s Ms Dorrington and Sullivan were proposed by Councillor Balcombe and seconded by Councillor Mrs Gadd. It was **Agreed** to add the two Councillors as bank signatories. The Acting Clerk will forward them the necessary forms for completion. **Closed**

17. Financial Budget Comparison

The Acting Clerk went through each page of the Financial Comparison with members. She explained that Phase 2 of the Ferryfield Playground replacement project was expected to cost in the region of £73,000, however there are not enough funds with which to fund it this financial year. It is likely that the remainder of this project will need to be funded over the next 2-3 years and the project may possibly have to be reduced. After some discussion it was **Agreed** to put the Budgets and Annual Grants on the next Policy & Resources agenda for further discussion. **Ongoing**

18. Rugby and Netball Rent Review

After discussion it was Agreed to defer this for up to another six months. **Ongoing**

19. Any Other Business/Correspondence

The Acting Clerk informed the Council that she had started working on the Christmas Lights and had been talking to KCC regarding the permits that are required.

20. Duration of meeting

7.38pm to 8.57pm